

Quick Reference Card

Canadian– How to change your cycle or Jurisdiction- Mobile App

Overview

Changing your cycle or jurisdiction may occur throughout your day if you are travelling across the US/Canada border or moving between north and south of 60 rules.

We will review how to complete both Cycle and Jurisdiction changes within the BigRoad Mobile app.

Key Requirements

When switching between cycles and jurisdictions you must still do the following:

 Comply with the mandatory off-duty reset time before switching cycles.

How to Change your Cycle/Jurisdiction

To change cycle or jurisdiction please follow the below steps:

- 1. From the BigRoad Mobile app Home page tap 'Logs'
- 2. Tap 'Rules'



3. Select the Cycle field.



4. From the drop-down select the cycle or Jurisdiction you wish to change to.



- 5. You will now see a prompt explaining the new duty/driving hour limitations.
 - a. Select **Confirm** to accept the changes.
 - Select Cancel to remain on the current cycle/jurisdiction or select a different one.

No SIM 🔶	ж 14:45	1 100% 🛃
Cancel	Cycle Change Confirmation	Confirm
You are 9 1 (80hr/7	switching from Canada N. of 'day) to U.S. 70hr/8day.	60 Cycle
Once co will be:	nfirmed, your new time limita	ations
• 11 H • 14 H your s	ours of Driving time in your s lours of elapsed time after th shift	hift le start of
• 10 C reset • 70 F	your shift lours of Cycle time	y unie to

6. All duty status counters will be updated.



Note: If you attempt to change your cycle and have not complied with the required cycle reset you will receive on-screen prompt advising of an 'Invalid Cycle Switch'

You (12) full	i cannot switch to Canada Cycle 2 0hr/14day) without first completing a 36 hour Cycle 1 Reset
	CANCEL
A	Invalid Cycle Switch
You (70) con	Invalid Cycle Switch I cannot switch to Canada Cycle 1 hr/7day or 80hr/7day) without first npleting a full 72 hour Cycle 2 Reset



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How to accept the Cycle/Jurisdiction change

If your Safety Manager has requested to change your Cycle or Jurisdiction on your behalf you will need to accept or decline the suggestion.

To accept the Cycle/Jurisdiction change you will need to follow these steps:

- 1. From the Menu bar at the bottom click the **Logs** button
 - a. There will be a Green Dot on this button indicating a suggested change.
- 2. Click the Alert saying Cycle change Confirmation.
- 3. Tap **Confirm** to accept the change or **Cancel** to remain on the current cycle.

Cycle/Jurisdiction change log events

All cycle and jurisdiction changes are recorded under '**Events'** as auto-recorded Dashlink events. They can be found on the Mobile app in your Events on the daily log.

- If both cycle and jurisdiction changes are requested in 1 request, then both Jurisdiction and cycle change events will be recorded.
- If only a cycle change is requested, then only cycle change will be recorded.

4:23:23 PM	CA ELD Jurisdiction Change	
Location:	Kitchener, ON	
	43.45, -80.49	
	Unknown distance since last coordinates	
Zone:	1 (S60)	
Sequence ID:	0035	
Status:	1 (Active)	
Origin:	1 (Auto)	



4. Once confirmed all HOS rules and availability counters will be updated.

